

BOAZ CITY SCHOOLS

Boaz, Alabama



POSITION ANNOUNCEMENT

Job Title: Child Nutrition Program Worker - Anticipated

Opening Date: October 31, 2023

Closing Date: Until filled

FLSA Status: Non-Exempt

Salary: Based on BCSS Salary Schedule

Expected Workday: Full-Time (6 hours)

Terms of Employment: 9-Month

Reports To: Principal, CNP Manager, CNP Director

Job Goals:

- To serve the students attractive and nutritious meals in an atmosphere of efficiency, cleanliness and friendliness

Qualifications:

- High School diploma or GED required
- Demonstrated aptitude or competence for assigned responsibilities
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable

Performance Responsibilities and Essential Functions:

- Ability to lift 50 pounds.
- Ability to stand for the majority of the workday on hard surfaces such as tile or concrete floors.
- Ability to withstand hot and cold temperatures. (Job requires working on and around cooking equipment with increased temperatures and spending time daily in coolers and freezers.)
- Knowledge of supplies, equipment, and/or services ordering and inventory control.
- Ability to safely use foodservice equipment including but not limited to the following: Ovens, steamers, dish machine, mixer, slicer, tilt skillet, and serving line.
- Ability to follow routine verbal and written instructions.
- Ability to read and write.
- Ability to understand and follow safety procedures.
- Ability to safely use cleaning equipment and supplies.
- Ability to work closely with other employees.
- Ability to lift and manipulate heavy objects.
- Knowledge of food service lines set-up and temperature requirements.
- Ability to complete food service production records.
- Skill in cooking and preparing a variety of foods.
- Knowledge of food preparation and presentation methods, techniques, and quality standards.
- Responsible for learning and following the food safety requirements of HACCP, ADPH and ALSDE.
- Attend ServSafe certification course upon employment.
- Follow proper personal hygiene procedures that are necessary for the safe and sanitary handling of food.
- Ability to work at generally fast pace in order to complete assigned tasks within allotted timeframes.

Job Duties:

- Retrieve stock from coolers, freezers and stock room.
- Prepares and serves quantity foods.
- Prepares and cleans serving area and serving line.
- Assists with inventory and other necessary paperwork.

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- Completes production records.
- Carries out trash to dumpster.
- Wash pots/pans using 3 compartment sink and dish machine.
- Cleans and sanitizes kitchen/cafeteria and kitchen/cafeteria equipment.
- Clean kitchen/serving area floors using mops and floor machine.
- Assist with receiving food truck deliveries.
- Completes other tasks as assigned by manager/assistant manager and director.

PHYSICAL REQUIREMENTS:

- The work requires physical activity including near constant standing, bending, walking and balancing; occasional kneeling, climbing, stooping/crouching as well as minimal periods of sitting, kneeling, and rapid response to emergencies. An employee must have the ability to frequently lift and/or carry items weighing up to 25 pounds and occasionally lift/carry items weighing up to 50 pounds. Work also requires frequently pushing carts and racks requiring push forces ranging from 10 lbs. to 45 lbs.
- An employee must perform repetitive manual work involving constant hand, wrist, elbow and arm movement as well as frequent gripping and grasping. Precision finger movement and precision grip are required on an occasional basis.
- Required sensory abilities include vision, hearing, smell, taste and touch. Visual abilities, correctable to normal ranges, include close, distance, depth, within the full field of vision as well as the ability to adjust focus and distinguish colors. Communication abilities include the ability to talk and hear within normal ranges.

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Boaz City Board of Education.

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